

## **SAFETY MEASURES AT ST. MARY'S SCHOOL**

- The school had constituted the **Safety Review Committee** in October 2016 comprising of Management Representative, Estate Manager, Parent Representative from each section and Student Representative. The **first audit was carried out on 15.02.2017** and the report was presented to the Parent Teacher Forum.
- An **Emergent meeting** was held with parents on 16.09.2017 to discuss about the **safety measures**. A circular was sent to parents apprising of the various safety measures which were already in place at school. A parent Mr. Pradeep Dahiya extended support in arranging an external agency to **conduct safety audit** of the school premises without any charges. The same was carried out through **IIRIS Consultants on 28.09.2017**.
- The **safety audit of the school lift** is carried out through OTIS.
- All drivers, conductors, security guards and cleaners have been police verified and the school does not hire any staff without background checks. Recently, the school is in the **process of getting the police verification for all the teaching, non-teaching & office staff, support staff and the staff hired through external agency**.
- The school has now installed **195 CCTV cameras** in the school premises covering all classrooms, labs, corridors, parking, library, activity rooms, auditorium, kitchen, outside washrooms, gates, backside area etc.
- Teachers are placed on duty on the field during the recess break as well as at the time of disbursement of school buses.
- **Lady support staff** is been placed in the junior section as well as on the middle school floor and there are separate washrooms for boys, girls on every floor. **Adults are strictly not allowed to use the children's' washrooms**. There is a separate washroom for teachers as well as for our male support staff, which is outside the school building near the ice cream vendor, and they are not permitted to use the washrooms on the classroom floors. Recently, a **Female Housekeeper has been appointed through SDS**.
- **A Lady Security Guard** has been placed at the security from SDS.
- **Visitors entering the school are controlled and monitored**. No parent is allowed to enter the school without prior appointment and without an ID card. All visitors are allowed in only with prior appointment. All visitors entering the school are required to fill up the register with the school guard giving details about themselves, the purpose and the person being met.
- **Global Positioning System (GPS)** has been installed in all our school buses; every hired bus has a lady supervisor who travels till the last bus top.

- The school conducted a **mock evacuation drill** just last month (11<sup>th</sup> Aug) for students to understand quick exit routes and procedures.
- **Corrosive items** in labs are kept safe and the stock report is sent to SDM's office on fortnightly basis.
- **Safe Drinking Water** facility available for the children and staff.
- **Committees in school**
  - **POCSO**- Protection of children from sexual offences
  - **Anti Bullying** Committee (Prevention of bullying and ragging in schools)
  - **Disciplinary** Committee
  - **Inclusion** Committee
  - **School Safety Review** Committee
  - **CASH** – Committee Against Sexual Harassment (for women in workplace)
- Children are regularly sensitized during assemblies and in the classes during Circle time reiterating zero tolerance of bullying. The children are briefed about the consequences if found involved in bullying.
- **Parent Interactive sessions** were held to discuss about the **dangerous social media applications** to which children easily fall prey to.

#### Dates of interaction

Senior Section: 30 & 31<sup>st</sup> August, 2017

Middle School: 4<sup>th</sup> & 6<sup>th</sup> September, 2017

Junior Section: Section-wise interactions were held from 7<sup>th</sup> to 26<sup>th</sup> September, 2017.  
(13 sections)

- **A counsellor Meet** was held on 6<sup>th</sup> September, 2017 to discuss the **protocol for policy and procedures** to be followed by the Counselling Deptt.